## HBLB_logo_180.jpg

10 South Colonnade, Canary Wharf, London E14 4PU

Telephone: +44 (0)20 7333 0043

Email: [equine.grants@hblb.org.uk](mailto:equine.grants@hblb.org.uk)

## Veterinary Research Training Scholarships

**APPLICATION FORM 2023**

**For Research Scholarships commencing in the twelve months from**

**1 April 2024**

Please refer to the supplied guidance notes for information on how to complete this form. The section and item references correspond.

**The deadline for applications for awards in the twelve months from 1 April 2024 is**

**2pm on Tuesday 11 July 2023.**

This form must be submitted as an email attachment, in Word format, to [equine.grants@hblb.org.uk](mailto:equine.grants@hblb.org.uk)

If you have any queries on completing this form, please contact the HBLB Equine Grants Team at [equine.grants@hblb.org.uk](mailto:equine.grants@hblb.org.uk)

**SECTION 1: GENERAL**

|  |
| --- |
| * 1. Name of institution   Click here to enter text. |
| * 1. Name of lead department   Click here to enter text. |
| 1.3 Head of lead department  Title: Choose an item.  Forename: Click here to enter text.  Surname: Click here to enter text. |
| 1.4 Supervisor of this Scholarship  Title: Choose an item.  Forename: Click here to enter text.  Surname: Click here to enter text. |
| * 1. Departments in the same institution that will collaborate in this Scholarship   Title: Choose an item.  Forename: Click here to enter text.  Surname: Click here to enter text.  Department: Click here to enter text.  Address: Click here to enter text.  Telephone number: Click here to enter text. |
| 1.6 Other institutions that will collaborate in this Scholarship  Title: Choose an item.  Forename: Click here to enter text.  Surname: Click here to enter text.  Department: Click here to enter text.  Address: Click here to enter text.  Telephone number: Click here to enter text.  Title: Choose an item.  Forename: Click here to enter text.  Surname: Click here to enter text.  Department: Click here to enter text.  Address: Click here to enter text.  Telephone number: Click here to enter text. |
| **1.7 Referees**   1. Title: Choose an item.   Initials: Click here to enter text.  Forename: Click here to enter text.  Surname: Click here to enter text.  Qualifications: Click here to enter text.  Department: Click here to enter text.  Institution: Click here to enter text.  Address: Click here to enter text.  Telephone number: Click here to enter text.  Email address: Click here to enter text.   1. Title: Choose an item.   Initials: Click here to enter text.  Forename: Click here to enter text.  Surname: Click here to enter text.  Qualifications: Click here to enter text.  Department: Click here to enter text.  Institution: Click here to enter text.  Address: Click here to enter text.  Telephone number: Click here to enter text.  Email address: Click here to enter text.   1. Title: Choose an item.   Initials: Click here to enter text.  Forename: Click here to enter text.  Surname: Click here to enter text.  Qualifications: Click here to enter text.  Department: Click here to enter text.  Institution: Click here to enter text.  Address: Click here to enter text.  Telephone number: Click here to enter text.  Email address: Click here to enter text.  If there is/are any individual/s who you do not wish the HBLB to ask for an opinion on this application, please state their title, initials, surname and institution:   1. Title: Choose an item.   Initials: Click here to enter text.  Surname: Click here to enter text.  Institution: Click here to enter text.   1. Title: Choose an item.   Initials: Click here to enter text.  Surname: Click here to enter text.  Institution: Click here to enter text. |
| 1.8 Submission to other funding sources  Is this, or a related application, currently being submitted elsewhere or to be so submitted before 19 September 2022?  Choose an item.  If yes, to which organisation(s)?  Click here to enter text.  By what date(s) is(are) the decision(s) expected?   1. Click here to enter a date. 2. Click here to enter a date. 3. Click here to enter a date. |

**SECTION 2: LEAD DEPARTMENT**

|  |
| --- |
| * 1. Please describe the lead department’s research strategy, then describe the department’s commitment to equine research and the specific field of study to which this application relates, together with details of current and future planned investment   If this information is available via a weblink, please give the link here.  Click here to enter text. |

**SECTION 3: SUPERVISOR DETAILS**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| How many supervisors are there for the scholarship? Choose an item.  This section must be completed by the Applicant. Any additional Supervisor(s) named in the application should complete the section using the CV template at RS Annex A, which must be submitted with the email application.  List here the Supervisor(s) submitting their CV on RS Annex A:  Click here to enter text.  Click here to enter text. | | | | | | | | | | | |
| 3.1 Personal details  Title: Choose an item.  Forename: Click here to enter text.  Surname: Click here to enter text.  Post held: Click here to enter text.  Degrees, diplomas etc. State subject, class, University and dates in each case.  Click here to enter text.  Other qualifications. Give details and dates.  Click here to enter text.  Does your appointment at your current institution extend for the duration of the scholarship?    Choose an item.  If ‘no’, the Head of Department must confirm in Section 7 that full research facilities and support will be provided for the duration of the project if the Scholarship is awarded. | | | | | | | | | | | |
| * 1. Contact details   Address: Click here to enter text.  Telephone number: Click here to enter text.  Email address: Click here to enter text. | | | | | | | | | | | |
| * 1. Last three posts held  1. Job title: Click here to enter text.   Department: Click here to enter text.  Institution: Click here to enter text.  From: Click here to enter a date. to: Click here to enter a date.   1. Job title: Click here to enter text.   Department: Click here to enter text.  Institution: Click here to enter text.  From: Click here to enter a date. to: Click here to enter a date.   1. Job title: Click here to enter text.   Department: Click here to enter text.  Institution: Click here to enter text.  From: Click here to enter a date. to: Click here to enter a date. | | | | | | | | | | | |
| 3.4 Source of your salary  Choose an item.  If ‘other’, please give details: Click here to enter text. | | | | | | | | | | | |
| 3.5 Publications  Please provide a weblink to a list of your last five publications in refereed journals. | | | | | | | | | | | |
| 3.5 Supervisory experience  How many PhD or equivalent students have you supervised to date? Do not include those you are currently supervising. Choose an item. | | | | | | | | | | | |
| Dates (start & end dates) | Name | | Field of Study | | | | Did the student submit the thesis within 4 years? | | | Source of Funds | |
| Click here to enter text. | Click here to enter text. | | Click here to enter text. | | | | Click here to enter text. | | | Click here to enter text. | |
| How many of the students were awarded a PhD or equivalent?  Click here to enter text.  State the reason(s) why any student(s) took longer than 4 years to submit their thesis.  Click here to enter text. | | | | | | | | | | | |
| 3.6 How many PhD or equivalent postgraduate students do you currently supervise? | | | | | | | | | | | |
| Dates (start & end dates) | | Names | | | Fields of Study | | | | Funding Sources | | |
| Click here to enter text. | | Click here to enter text. | | | Click here to enter text. | | | | Click here to enter text. | | |
| 3.7 First-time PhD Supervisors – other supervisory/management experience  If you have not previously taken full responsibility for supervising any post-graduate students to PhD or equivalent level, please describe any supervisory or management experience that you have had that is relevant in the context of this application.  Click here to enter text. | | | | | | | | | | | |
| * 1. First-time PhD Supervisors - development and mentoring   Describe the personal development/training and mentoring schemes in place in your department/institution for new PhD Supervisors and any such training/mentoring that you have previously had or are currently having.  Click here to enter text. | | | | | | | | | | | |
| 3.9 External research grants held by the Supervisor as at 1st January 2021  Click here to enter text. | | | | | | | | | | | |
| Project title, dates and duration of funding | | | | Amount of funding  £k | | Number of staff funded (full-time equivalents) | | | | | Funding Source |
| Post-doctoral and research scientists | | Tech-nicians etc. | | |
| Click here to enter text. | | | | Click here to enter text. | | Click here to enter text. | | Click here to enter text. | | | Click here to enter text. |
| Total | | | | Click here to enter text. | | Click here to enter text. | | Click here to enter text. | | | Click here to enter text. |
| 3.10 For new or returning Supervisors who do not yet hold external research grant funding, please give details of your access to departmental research funds.  Click here to enter text. | | | | | | | | | | | |

**SECTION 4: PROPOSED STUDY**

|  |
| --- |
| 4.1 Field of study (maximum 6 words)  Click here to enter text. |
| 4.2 Start date  Click here to enter a date. |
| * 1. Title of research project (maximum 10 words)   Click here to enter text. |
| 4.4 Provide a lay summary of the research project (maximum 150 words)  Click here to enter text. |
| * 1. Proposed research project - use up to 4 pages, excluding references   Click here to enter text. |

**SECTION 5: RESEARCH TRAINING**

|  |
| --- |
| 5.1 Research training programme - use up to 2 pages  Click here to enter text. |
| 5.2 Facilities  Click here to enter text. |
| 5.3 Integration  Click here to enter text. |
| * 1. Recruitment procedure and selection criteria   Click here to enter text. |
| * 1. Monitoring and assessment arrangements   Click here to enter text. |
| * 1. Management and monitoring of postgraduate training   Click here to enter text. |

**SECTION 6: SCIENTIFIC PROCEDURES ON ANIMALS**

|  |
| --- |
| 6.1 Will these proposals involve scientific procedures on animals?  Choose an item.  If ‘yes’, please complete the following sections.  If ‘no’, please go to Section 7. |
| 6.2 Does the Supervisor have the appropriate licence under the Animals (Scientific Procedures) Act 1986?  Choose an item.  If ‘yes’ there is no need for the Scholar to replicate the process – please omit 6.3 below  If ‘no’, please complete the following sections. |
| * 1. State the plan, including timings, for obtaining the necessary licensing for the Scholar under the Animals (Scientific Procedures) Act 1986   Click here to enter text. |
| 6.4 State the plan, including timings, for obtaining the approval of the host institution’s ethical committee for the proposed scientific procedures  Click here to enter text. |
| * 1. Use of horses and/or ponies   Why is the use of horses or ponies necessary to this project? Make it clear why other approaches that would not involve horses/ponies are not possible.  Click here to enter text.  Why is the chosen breed the most appropriate?  Click here to enter text.  If a non-Thoroughbred has been chosen, explain how this breed is appropriate as a model for the Thoroughbred.  Click here to enter text. |
| * 1. Use of Other Species   If a species of animal other than the horse has been chosen for this work, justify its use.  Click here to enter text. |
| * 1. Number of Animals   State the case for the expected number of animals required and the factors that might affect this. State how the number of animals required will be calculated. Give this information separately for every species and/or group of animals that you propose to use in this project.  Click here to enter text.  **NOTE: The HBLB will consider applications for Research Scholarships for which Home Office authorisation and ethical approval have yet to be obtained. However, no scientific procedures on animals may commence unless and until it has been confirmed to the HBLB that the appropriate licences and approval have been granted.** |

**SECTION 7: DECLARATIONS**

|  |
| --- |
| Typed names are sufficient to submit an application. Successful applicants will be required to submit original signature declarations as part of any award offer by HBLB. |
| Supervisor  I will be responsible for this Scholarship and the supervision and performance of the Scholar in line with the proposed study and the research training programme. The information given in this form is correct to the best of my knowledge. I will comply with the Terms and Conditions of Veterinary Research Training Scholarships, which I have read and understood. All personal data given about me in this application are accurate. I consent to the HBLB recording personal data about me, and other data, contained in this application in its database(s) and processing such data in any way relevant to the HBLB’s interests in funding post-graduate veterinary education.  Under the Freedom of Information Act, the HBLB may be obliged to disclose information that it holds on Research Scholarships (including the application for funding) to the public on request, unless that information is exempt from disclosure. Confidential information is exempt.  *I* **Choose an item.** *(select as appropriate) wish information on this Scholarship to be treated as confidential by the HBLB and therefore exempt from public disclosure.*  Name: Click here to enter text. Date: Click here to enter a date. |
| Co-Supervisor (if applicable)  Please obtain declarations from all Co-Supervisors, if more than one is involved in this application.  I agree to be involved in this Scholarship in the way(s) set out in this application form. All personal data given about me in this application are accurate. I consent to the HBLB recording personal data about me, and other data, contained in this application in its database(s) and processing such data in any way relevant to the HBLB’s interests in funding post-graduate veterinary education.  Name: Click here to enter text. Date: Click here to enter a date.  Name: Click here to enter text. Date: Click here to enter a date. |
| Senior Supervisor (if applicable)  I agree to guide and support the supervisor in his/her supervision of the Scholar. All personal data given about me in this application are accurate. I consent to the HBLB recording personal data about me, and other data, contained in this application in its database(s) and processing such data in any way relevant to the HBLB’s interests in funding post-graduate veterinary education.  Name: Click here to enter text. Date: Click here to enter a date. |
| Head of Department  I confirm that the information given in this form is full and accurate. I confirm that the Supervisor specified in this application will be employed at the institution for the duration of the Scholarship, and/or that full research facilities and support will be provided for the duration of the project if the Scholarship is awarded.  Name: Click here to enter text. Date: Click here to enter a date. |
| University Administrative Authority  I have read and understood the Terms and Conditions of Veterinary Research Training Scholarships. I will ensure that grants awarded are used for the purposes for which they are given and in accordance with the Terms and Conditions of Veterinary Research Training Scholarships. The finances of this institution are subject to formal periodic audit. It is intended to maintain support for the Department in which the Scholarship will be conducted during the proposed period of the award.  Name: Click here to enter text. Date: Click here to enter a date.  Position: Click here to enter text. |

**Finally, please could you let us know how you heard about the HBLB’s Veterinary Research Training Scholarships?**

|  |  |
| --- | --- |
| I am a current HBLB grant holder |  |
| I am a previous HBLB grant holder |  |
| Information was supplied by institution |  |
| HBLB website |  |
| Email from Equine Grants team |  |
| Other (please describe): |  |

Click here to enter text.